

GOMPERS PREPARATORY ACADEMY

Student Chromebook Loan Agreement

2017-2018

Student Name: _____ ID: _____ Date: _____

Address: _____ Grade: _____

Phone Number: _____ Parent/Guardian Email: _____

Teacher: _____ Period: _____

<i>Equipment</i>	<i>Replacement Cost</i>
<ul style="list-style-type: none">• GPA Chromebook or iPad• charger• case/bag• Chromebook Screen	<ul style="list-style-type: none">• \$199.00• \$11.99• \$8.99• \$20.00

LOAN PERIOD: From _____ to _____.

TERMS OF LOAN: The equipment described above is the sole property of the Gompers Preparatory Academy (GPA) and the school site. It is to be used for school-related work ONLY, such as accessing classroom instruction and related materials. Said equipment is to be returned at the conclusion of the loan period above, or as requested by the school site staff.

PARENT/GUARDIAN (& STUDENT) ACCEPTANCE OF EQUIPMENT: I understand that the equipment listed above will be sent home with my child in good working condition. My child and I are personally responsible for its care and use, and will report any problems immediately to a teacher or Administrator. My child will return all equipment in good working condition, or I will pay for all repair or replacement costs. All content, including downloads, browser history, and hard drive can be reviewed at any time and contents must be entirely school related. I understand that my child may be without a Chromebook while it is being repaired.

LOST / STOLEN EQUIPMENT: If the above equipment is stolen, I will file a police report and notify GPA within 10 days. I will be responsible for paying a \$100 insurance deductible to replace the lost/stolen equipment. I understand that a second set of equipment may not be issued to my child unless I agree to take full responsibility for the value of the second set of equipment estimated at \$199.00. (See Cal. Educ. Code 19911 and 48904; District Administrative Procedure 2165.)

DAMAGE OF EQUIPMENT: If the above equipment is intentionally damaged, I shall be responsible for any repair costs not to exceed the replacement value of the equipment. Further, I understand that I may be held financially liable to repair or replace the Chromebook at its actual value (not to exceed \$199) if my child has been involved in negligent or abusive behavior. (See Cal. Educ. Code 19911 and 48904; District Administrative Procedure 2165.)

INDEMNITY: Student/Parent/Guardian agrees to indemnify and hold the internet provider and/or the Gompers Preparatory Academy harmless against any claim, actions, or demands relating to or arising out of any content
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or software displayed, distributed or otherwise disseminated in any way connected to or through the 1:1 Chromebook program at GPA school site, including without limitation any malicious or unlawful act affecting any computer, network equipment, or Internet service.

LIMITATION OF LIABILITY: In no event shall GPA, the school site, or the internet provider be liable for any indirect, incidental, punitive, or consequential damages (including without limitation, lost profits) arising out of or in relation to this Agreement, including but not limited to, the Internet services of the internet provider and/or the Gompers Preparatory Academy's equipment.

STUDENT NETWORK VIOLATION: If Students/Parents/Guardians/Relations break the school or District's Network Use Policy while using the equipment listed above, it may be required that said equipment be returned. The school site reserves the right to enforce a site specific Network Use Policy and to apply appropriate consequences.

Please keep in mind that using the Chromebooks and technology provided by GPA and your school site is a privilege, not a right. Treat this equipment like it is your prized personal property, and always use common sense. Remember- a damaged Chromebook loses significant value.

-MUST CHECK ONE OPTION-

*All students will be assigned a device that will be taken home for the purpose of studying.
Students may choose to opt out if they can bring their own computer to school every day.*

- I permit my child to check out a Chromebook and take it home each night and weekend.
- I have my own computer and I agree to bring it to school every day.

Student Name (print): _____

Student Signature: _____ Date: _____

Parent/Guardian Name (print): _____

Parent Signature: _____ Date: _____

CERTIFICATION OF RETURN OF BORROWED EQUIPMENT *(To be completed by GPA staff)*

The equipment listed on this form was returned on (date): _____ C-Tag ID # _____

Returned in the following condition: _____ New _____ Good _____ Fair _____ Poor _____ Broken

Comments regarding equipment: _____

Received by: _____ Employee ID: _____ Job Title: _____

Student Chromebook Use Agreement

Expectations:

- I will use my Chromebook for school-related work ONLY.
- Although the district has an Internet safety plan and internet filtering in place, I am expected to notify my teacher whenever I come across information or messages that are inappropriate, dangerous, threatening, or make me feel uncomfortable.
- If I have identified or know about a security problem, I am expected to convey the details to my teacher without discussing it with other students.
- I will follow existing copyright laws.

General Use:

- I understand that if I misuse my Chromebook or the network, I may lose access to it for a period of time or indefinitely as determined by GPA staff. Not having access to a Chromebook does not excuse me from completing my assignments and/or projects, and may require alternative assignments and/or projects.
- I must report any problems immediately to my teacher or an administrator.
- I must stay on task and follow directions.
- I may be without a laptop computer while it is being repaired.
- I understand that the sound must be muted at all times unless I have permission from my teacher.
- I need to ask permission to use headphones/ear buds.
- I need to ask permission before printing.
- I will bring my Chromebook to school every day fully charged and follow syncing procedures to back up my files/folders.
- I will not view movies, play games (including online games), stream music or video, or check email unless granted permission by my teacher(s).
- I will obey the Acceptable Use Policies of GPA and the school site that will limit my data usage, ensuring that the Chromebook is used as intended for school purposes only.
- I will use verbal instructions rather than touching another student's Chromebook.

Unauthorized Access:

- Access to another person's account or computer without his/her consent or knowledge is considered "hacking" and is prohibited at all times.
- I will not share usernames or passwords with others.
- I will not use the computer to download or make unauthorized copies of software or files including music & sound files.
- I understand that failure to adhere to the rules and expectations set forth by GPA and my school site may result in loss of technology privileges.

Computer Care:

- I will not add any stickers, ink, or any decorative items to my assigned Chromebook or protective case.
- I will handle the equipment carefully and follow all rules set forth by my school site staff. Keep in mind that there is Zero Tolerance (ZT) for vandalism.
- I will never leave the Chromebook unattended and will know where it is at all times, including before and after school, passing periods, and lunch.
- I will keep all food and drink away from the Chromebook, and not use the carrying case pockets for storing any materials other than a thumb drive, ear buds, AC charger and/or external mouse.
- I will always place the Chromebook on a flat surface when using it (no stacking), and will follow school/classroom rules for taking the Chromebook out of the protective carrying case assigned to me.
- I will carry the Chromebook with two hands or with the carrying handle/strap & make sure the lid is closed when transporting.
- I understand that my family & I may be held financially liable to repair or replace the Chromebook at its current value (not to exceed \$199) if I have been involved in negligent or abusive behavior.
- I understand that in accordance with District Administrative Procedure 2165, the failure to reimburse the District for loss or damage of the Chromebook may result in my grades, diploma, or transcripts being withheld until the amount owed is paid.

Student Name (print): _____

Student Signature: _____ Date: _____

Teacher: _____ Period: _____

I understand that the parent/guardian of a student is liable for any school district property loaned to the student and not returned upon demand of the district employee authorized to make such demand. (Cal. Educ. Code §§ 19911 and 48904.)

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____ Date: _____